



Recognizing Your Agency's Volunteers on the Food Bank's Website Guidelines & Criteria

The Food Bank is glad to offer our Member Agencies the opportunity to recognize volunteer contributions to your programs on the "News from the Network" page of our website. This spotlight should be based on a volunteer's longevity to your program, for those who have gone above and beyond, or those who have worked on a specialized task that furthered your agency's capabilities.

The 5 Primary Criteria for Submittals Are:

1. The Food Bank requests 1 week lead time to approve and load a posting
2. Photos should be submitted in JPEG format
3. Postings will remain on the website for a minimum of 2 weeks
4. Submittals must include: Name, phone, and email of person submitting information. Name of agency, agency location, and volunteer to be recognized. Wording should not exceed 200 words and should include information on the volunteer's longevity with your program, if/how this person has gone "above and beyond", or details about how the volunteer has worked on a specialized task that has furthered your agency's capabilities. Please include your agency's website if you have one so that we can link up your website to ours.
5. The Food Bank reserves the right to edit copy, with proof of edited version provided to and approved by agency prior to posting.